



Credential Services Office
Gevirtz Graduate School of Education

Procedures for Credential Equivalency

Equivalency Evaluation: Program Coordinators may provide an equivalency evaluation for students admitted to a UCSB credential program. The following procedures apply:

1. The Program Coordinator and/or Credential Analyst completes the documentation for an Equivalency Evaluation. The student/program will provide supporting documentation (transcripts, syllabi, portfolio, video, examination results, field experience, etc...).
2. The Program Coordinator determines that the content is equivalent for the credential requirement. Course work must have a grade of P, B or better.
3. If the Coordinator approves the equivalency a signature from the Chair of the Credential Leadership Committee will be required.
4. All documentation (transcripts, syllabi, verification of portfolio) will be kept in the student's program file (or credential file).
5. The Equivalency Evaluation form will be given to the credential analyst for the credential recommendation.
6. The Student must meet current credential requirements.

Student's Name: _____	
Equivalency evaluation requested for: _____	
Documentation submitted: _____	
Comments: _____	
Approved: _____	Not Approved: _____
Signature: Program Coordinator _____	
Chair of the Credential Committee: _____	