

Gevirtz Graduate School of Education

Graduate Student Researcher Hiring Procedures

I. Definition

A Graduate Student Researcher (GSR) is a registered UC graduate student who performs research in a GGSE academic department or research unit under the direction of a faculty member or Principal Investigator. GSRs are selected for high achievement and promise as creative scholars; they may collaborate in the publication of research results as determined by supervising faculty members. GSRs shall not be assigned teaching, administrative, or general assistance duties.

II. Appointment Criteria

Appointment to the GSR in title requires the following:

1. the appointee is a registered UC graduate student;
2. the work performed may contribute to the educational objectives of the student; and/or
3. the student functions as an active collaborator and/or fundamental contributor to the intellectual content of the research; and
4. FTE increments should be by 2.5% for appointments (see Table 1 below);
5. FTE for GSR's cannot change mid-quarter, unless initiated by the student to meet their needs.

The following specifies appointments to the various GSR Salary Points when hired on funds managed within the GGSE, effective 10/01/2023:

Salary Point 1	First year of full-time UCSB graduate study
Salary Point 2	Second year of full-time UCSB graduate study
Salary Point 3	Third year of full-time UCSB graduate study

Graduate students advance to their next year of study on October 1st.

Although atypical, some projects funded via the GGSE involve interdisciplinary grants with other campus departments that hire students at different levels. To maintain equity in such circumstances, GGSE GSRs will be paid at the same level as other-department GSRs hired on the same contract or grant, but not lower than the Salary Points stated in the GGSE GSR procedures.

All other exceptions require prior approval from the Dean of the Gevirtz Graduate School of Education.

See current GSR salary scale information at:
<https://ap.ucsb.edu/compensation.and.benefits/ucsb.salary.scales/>

III. Notice

By agreeing to any employment request, the applicant authorizes the hiring agency to access their academic record for the purpose of confirming enrollment status and related eligibility for student employment.

IV. COVID-19 Vaccination Program Policy

As a condition of employment, you will be required to comply with the University of California SARS-CoV-2 (COVID-19) Vaccination Program Policy, located at:

https://policy.ucop.edu/doc/5000695/SARS-CoV-2_Covid-19. All Covered Individuals

under the policy must provide proof of Full Vaccination or, if applicable, submit a request for Exception (based on Medical Exemption, Disability, and/or Religious Objection) or Deferral (based on pregnancy) no later than the applicable deadline.

The applicable deadline for student employees is the deadline for students. For students starting or returning to campus after Fall 2021, the deadline is the first date of instruction for the term when they first enroll. (Capitalized terms in this paragraph are defined in the policy.)

Table 1: GSR FTE

GSR FTE	Hours per week
2.5%	1.00
5.0%	2.00
7.5%	3.00
10.0%	4.00
12.5%	5.00
15.0%	6.00
17.5%	7.00
20.0%	8.00
25.0%	10.00
27.5%	11.00
30.0%	12.00
32.5%	13.00
35.0%	14.00
37.5%	15.00
40.0%	16.00
50.0%	20.00