January 8, 2018

To: Campus Community
Fr: Annette Gonzales, AP/Travel Supervisor
Re: Mileage Reimbursement Rate Changes Effective January 1, 2018

Greetings,

The University’s mileage reimburse rates for expenses incurred in connection with the business use of a private automobile for travel will increase in accordance with the Internal Revenue Service standard mileage rates published in IRS Notice 2018-03.

The following new rates are effective for expenses incurred on or after January 1, 2018:

- The reimbursement rate for the use of a private automobile for University business travel will increase from 53.5 cents a mile to 54.5 cents a mile.
- The reimbursement rate for driving or shipping an automobile in connection with a move or relocation will increase from 17 cents a mile to 18 cents a mile.

Business and Finance Policy G-28, Travel Regulations, will be revised to include the mileage rate change. If you have any questions please contact Annette Gonzales at (805) 893-7037 or annette.gonzales@bfs.ucsb.edu.

Thank you.