



CONTRACTS & GRANTS OFFICE

SANTA BARBARA, CALIFORNIA 93106-9490

October 18, 2016

Re: News from the Contracts & Grants

To: Office All – Faculty Listserv

Dear Faculty,

I want to bring your attention to several resources that are available to inform and support your grant development activities. In the coming weeks, please be looking for additional forthcoming communications about the Contract & Grants Office's schedule of meetings designed to foster and promote your research plans.

Regards,

Mike

1. <https://education.ucsb.edu/contracts-grants/faqs>

Contract & Grants Office “Frequently Asked Questions”: Above is the direct link to the GGSE contracts and grants FAQs. This past year, this page was visited only 4 times! It is very lonely! I encourage you to take a look at this web page (maybe even right now) and bookmark it for current and future reference. This is your go-to source for information about applying for and managing your contracts and grants. Please take some time to familiarize yourself with this resource. Although this page does not provide you with winning lottery numbers, it will inform you on how to best use and maximize your grant funding.

2. <http://education.ucsb.edu/faculty-resources>

Faculty Resources Webpage: This link is also a hidden gem on the GGSE website. You know those reimbursement and other forms that your trudge up to 4th floor to retrieve? Well, these forms are all conveniently located via the above link. While you are now just clicking away on GGSE web links, why not bookmark this page so that it is readily available. You know, you could even download these forms now, set up a folder to keep them cozy, and they would then be available whenever you need them. These forms are needed for travel advances, domestic travel, Keeping track of expenses, and so on. So, it literally pays to have these forms at your fingertips.

3. http://ies.ed.gov/funding/webinars/previous_webinars.asp#

Institute of Education Sciences Previous IES Research Funding Opportunities Webinars: The National Center for Special Education Research (NCSE) and the National Center for Education Research (NCER) within the Institute of Education Sciences (IES) periodically host a series of webinars related to research funding opportunities. This link provides access to slides and audio/video summaries of information webinars that that IES staff presented last year help inform researchers of the various IES grant opportunities and to provide information about effect grant development. It includes such blockbuster titles as, “IES Basic Overview of Research Grants,” “IES application Process,” and IES Grant Writing Workshop.” Seriously, there is a lot of helpful information on the IES Website. The IES analysts are not involved in making funding decisions about proposals. Their goal and mission is to work with researchers to submit well-crafted and (hopefully) successful proposals. They really, really want to help you. If you select the “Menu” tab on this web page, you will see that the IES staff have provided researchers with other helpful information such as video examples of methodological applications that are commonly included in IES proposals and an overview of the peer review process, which provides insights for your grant development. **UPDATE:** Today I got a commitment from an IES analyst to Zoom in to the GGSE in February (date not set) and provide an overview of the IES grant programs and to address GGSE researchers questions.

4. <http://www.sbunified.org/departments/research-and-evaluation/request-to-conduct-a-research-or-evaluation-study/>

Academic and Evaluation Research applications for the Santa Barbara Unified School District: The next application window opens on November 1, 2016. This is for research projects to be conducted during February 2017 and June 2017. The C&G Office is unaware of any faculty who are submitting an application by November 1, 2016. If any faculty are planning to submit an application for this window (Nov 1-30), please contact Mike Furlong immediately. The SBUSD will review applications in the spring for research conducted during the 2017-2018 academic year. The C&G Office will schedule a session early in 2017 to review the SBUSD application process to support your efforts. In the meantime, you can review the School Board policies, application process, and required forms at this the above listed link.

5. Don't forget. The Contract & Grants Office will host a meeting on November 29, 2016 to review updates to the grant submission process. Time and Room to be announced.
6. Please note that appointment requests must have all approvals in place at least 5 days prior to the start date. This allows time for review of eligibility, obtaining any needed exceptions for employment and the hiring process. All requests for student assistant and GSRs appointments must be submitted on the GGSE employment request form.
7. Please remember that if a contract or other document requests an authorized signature from a "Senior Official," "Approving Authority," "Officer" or something similar, this is not you. Get in touch with us so we can ensure that your documents and requests are routed correctly for signature.
8. Use your Project Codes. All grants have assigned project codes with PI's initials followed by up to 4 characters to uniquely designate the award. Please refer to these on any hiring, reimbursement or purchasing requests. This allows for clear documentation and authorization to spend on grant awards.

Michael Furlong, PhD,
Distinguished Professor
GGSE Associate Dean of Research
University of California Santa Barbara
International Center for School Based Youth Development