



CONTRACTS & GRANTS OFFICE

SANTA BARBARA, CALIFORNIA 93106-9490

October 20, 2018

Re: Travel Regulations Policy Changes
To: GGSE all-academic, GGSE all-staff, GGSE all-students

Colleagues,

The campus was recently notified that effective October 15, 2017, major changes to the UC Travel Policy G-28 (see attached) are in effect. The changes are in response to recent audit review and recommendations and are outlined in the attached document.

The major changes are as follows:

- daily meal and incidental cap has been lowered from \$74 to \$62 for travel within the lower 48 states
- nightly lodging rate of \$275 has been implemented for travel within the lower 48 states. If a traveler wishes to request an exception, there is an additional form and back up documentation required.

Please see the link below for some FAQs

www.bfs.ucsb.edu/travel_entertainment/2017-policy-changes-g-28

Thank you.