



CONTRACTS & GRANTS OFFICE

SANTA BARBARA, CALIFORNIA 93106-9490

November 30, 2016

Re: Proposal Notification Form - Effective November 29, 2016

To: All – Faculty Listserv

Dear faculty,

Thank you to those who attended yesterday's Contracts & Grant Office session (in person and via the Zoom link).

At yesterday's session we reviewed the C&G Proposal Notification Form.

The GGSE Contracts & Grants Office is requesting faculty to provide early notification of the intention to submit a grant by using this form (fondly called the Sponsored Projects Online Opportunity Form) at least 45 days prior to a proposal's submission deadline. This form does not require you to provide substantial details about the proposal itself, but initiates a process so that the C&G Office can provide efficient, timely proposal-preparation support.

In addition, there is a link to the notification form on the GGSE Faculty Resources page:
<https://education.ucsb.edu/faculty-resources> (under "Planning Resources")

Should you have any questions or would like to review yesterday's presentation, please contact me.

We look forward to you supporting you throughout the grant submission and award process.

Mike

Michael Furlong, PhD,
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Research Gate Access.