

# **Gevirtz Graduate School of Education**

## **Graduate Student Researcher Hiring Procedures**

### **I. Definition**

A Graduate Student Researcher (GSR) is a registered UC graduate student who performs research in a GGSE academic department or research unit under the direction of a faculty member or Principal Investigator. GSRs are selected for high achievement and promise as creative scholars; they may collaborate in the publication of research results as determined by supervising faculty members. GSRs shall not be assigned teaching, administrative, or general assistance duties.

### **II. Appointment Criteria**

Appointment to the GSR in title requires the following:

1. the appointee is a registered UC graduate student;
2. the work performed may contribute to the educational objectives of the student; and/or
3. the student functions as an active collaborator and/or fundamental contributor to the intellectual content of the research.

The following specifies appointments to the various GSR steps when hired on funds managed within the GGSE, effective 07/01/2022:

Step V	First year of full-time UCSB graduate study (If student has exceptional background in research, an exception to begin at Step VI could be granted)
Step VI	Second year of full-time UCSB graduate study
Step VII	Third year of full-time UCSB graduate study
Step VIII	Fourth year and more of full-time UCSB graduate study

Graduate students advance to their next year of study at the start of the fall quarter.

Although atypical, some projects funded via the GGSE involve interdisciplinary grants with other campus departments that hire students at the Step IX and higher levels. To maintain equity in such circumstances, GGSE GSRs will be paid at the same level as other-department GSRs hired on the same contract or grant, but not lower than the Steps V-VIII stated in the GGSE GSR procedures.

All other exceptions require prior approval from the Dean of the Gevirtz Graduate School of Education.

See current GSR salary scale information at:

<https://ap.ucsb.edu/compensation.and.benefits/ucsb.salary.scales/22.pdf>

### **III. Notice**

By agreeing to any employment request, the applicant authorizes the hiring agency to access their academic record for the purpose of confirming enrollment status and related eligibility for student employment.

#### IV. COVID-19 Vaccination Program Policy

As a condition of employment, you will be required to comply with the University of California SARS-CoV-2 (COVID-19) Vaccination Program Policy, located at:

[https://policy.ucop.edu/doc/5000695/SARS-CoV-2\\_Covid-19](https://policy.ucop.edu/doc/5000695/SARS-CoV-2_Covid-19). All Covered Individuals under the policy must provide proof of Full Vaccination or, if applicable, submit a request for Exception (based on Medical Exemption, Disability, and/or Religious Objection) or Deferral (based on pregnancy) no later than the applicable deadline.

The applicable deadline for student employees is the deadline for students. For students starting or returning to campus after Fall 2021, the deadline is the first date of instruction for the term when they first enroll. (Capitalized terms in this paragraph are defined in the policy.)